

**SCASL Board of Directors
Meeting Minutes
March 11, 2015**

I. Call to Order

Diana Carr called the meeting to order at 10:00 am at North Star Christian Center.

II. Roll Call

In Attendance: Irish Anderson, Diana Carr, Diane Ervin, Donna Hagen, Susan McNair, Leigh Jordan, , Sherry Shewmaker, Pat Wilcox, Dawn James, Cathy Jo Nelson, , Jennifer Tazerouti, Angie Enlow, Karen Gavigan, Kathy Sutusky, Jennifer Falvey, Andi Fansher, Heather Loy, Jenny Dilworth, Regina Thurmond, Gloria Coleman, Anne Lemieux,

Guest: Cindy Symonds, Camillia Harris

Not in Attendance: Heather Thore, Jennifer Lanier, Ida Thompson, Vashti Summerfield, Samantha McManus

III. Agenda Items

A. President, Diana Carr

a. Diana will send letters of commendation to board members' supervisors.

b. Gumdrop Books want to present a large cash award. Executive Committee recommended School Library Program of the year. We would use the exemplary school libraries evaluation tool as a rubric. This would fall on the Awards Committee. Nominations would need to be due earlier than other awards because the committee would need to conduct site visits. Diana will be in communication with the Awards Committee and with Gumdrop Books.

c. Jennifer T. moved to accept the offer from Gumdrop books and approach them to sponsor the School Library Program of the Year Award, the motion was seconded, the motion was unanimously approved.

d. Summer Institute June 16 at Seawell's – Makerspaces and a representative from SCDOE to talk about teacher evaluation, representative from Read to Succeed to discuss how it impacts us.

e. Diana and Samantha are going to National Library Legislative Day on May 3, 2015.

B. Secretary, Andi Fansher

a. The minutes are posted in the meeting forum.

b. Diana asked for a motion to approve the March 11, 2015 minutes.

c. Kathy made a motion and the motion was seconded.

d. The minutes were unanimously approved.

C. Treasurer, Gloria Coleman

a. The treasurer's report was presented.

b. Keep spending in mind since we used the \$40,000 from CD this year.

- c. Gloria updated us on amounts in accounts.
 - d. Diana asked for a motion to accept the report, the motion was made, the motion was seconded, the motion was unanimously approved.
 - D. Conference Review, Jennifer Tazerouti
 - a. Thanks to everyone for helping with the conference.
 - b. The numbers: 594 attendees, 46 exhibitors, 46 concurrent sessions, 12 exhibit hall classroom sessions, 15 authors, 249 conference evaluations submitted
 - c. Overall conference experience was rated 4.36 out of 5
 - d. If we use Edmodo again we need to use URLs instead of codes.
 - e. Exhibitors want uninterrupted exhibit time.
 - f. Don't overlap sessions.
 - g. Scan card system is still a problem. In the future we will have a deadline for completion in the contract.
 - h. Wifi did not work well at the conference center.
 - i. Jennifer T. would like to make a donation to North Star Christian Center for allowing us to use the facility for meetings. We are looking for a location for meetings for the 2015-16 meetings.
 - j. Kathy moves that SCASL donates \$1000 to North Star Christian Center, the motion was seconded, the motion passed unanimously.
 - k. Jennifer LaGarde and Chris Craft are contracted for next year's conference.
 - l. Jennifer T. asked Cindy for suggestions for the next conference
 - i. WOW comments were positive but need to be pushed for next year and maybe digital. Cathy Jo said that at other conferences there were evaluation slips in every chair at sessions, were stapled and handed to the presenter at the end of the session.
 - m. Jennifer T. announced new board members for 15-16.
 - n. Summer Retreat July 14-15 at the Inn at USC.
- E. Executive Secretary, Diane Ervin
 - a. Total attendance was 594, not 596.
 - b. Number of booths was 54, not 50.
 - c. Bookmarks are sold out.
 - d. Diane clarified that all professionals must join SCASL as professionals.
 - e. There are two unpaid meals from the conference for people who refuse to pay. In the future we will not reserve meals unless they are paid in full by the deadline.
- F. Audit Report, Camillia Harris
 - a. The committee is working hard to catch up on audits and work will be caught up by September.
 - b. The audit report was presented.
 - c. A motion was made to approve the report, the motion was seconded, the motion was unanimously approved.

- G. 2017 Conference Location, Anne Lemieux
 - a. Anne presented a venue comparison.
 - i. Embassy Suites in Charleston
 - ii. Kingston Plantation in Myrtle Beach
 - iii. Hyatt Greenville
 - iv. Embassy Suites
 - b. Anne recommended the Hyatt Greenville for the 2017 conference location.
 - c. Jennifer T. made a motion to approve Anne's decision to have the 2017 conference at the Hyatt in Greenville, the motion was seconded, the motion was unanimously approved.
 - d. Cathy Jo asked if we could change the bylaws to state that the conference not be held during Read Across America week. Kathy argued that if that was in the bylaws that we may be restricted with conference dates.
 - e. Diana Carr proposed that we accept a two year contract with the Hyatt in Greenville which would result in reduced room rates.
 - f. Kathy moved that Diana be allowed to sign a two year contract with the Hyatt in Greenville, the motion was seconded, the motion was unanimously approved.
- H. Impact Study Update, Diana Carr/Kathy Sutusky/Regina Thurmond/Karen Gavigan
 - a. A press conference is scheduled for May 12 at the Rutledge Building on Senate Street.
 - b. A press release has been prepared and infographic bookmarks will be distributed.
 - c. There is a strong possibility that Molly Spearman will be able to attend.
 - d. Karen Gavigan will serve as our spokesperson.
 - e. Karen discussed presenting at various conferences. Donna Hagin suggested SCSA, SIC, and PTA.
 - f. Diana wants to send a letter with the bookmark to our legislators. Diana presented a flash drive with information and suggested we send them to stakeholders. Kathy suggested we ask Gumdrop to fund the flash drives.
- I. State Department of Education Updates, Regina Thurmond
 - a. The 2015 library survey was sent out to district level coordinators. The survey info will be included on the state report card this year. The state department will track the schools that do and do not complete the survey. Schools that do not complete the survey will get a "did not report" on their report card. The deadline is July 1, 2015. The report card will report the age of the collection and number of books per student.
 - b. The LEAD program's first cohort will begin in June. A second cohort has been established. This program is significantly different from Foundations in School Leadership. This is the first program in the nation.
 - c. Regina is going to take steps to work with Karen at USC and is working to involve key players at the SCDOE with our organization.
- J. SLIS Liason, Karen Gavigan

- a. Will send out a reminder for the alumni survey to provide feedback about the program.

- K. Handbook Revisions

- a. Diana is collected documents for archives.

- b. Diana asked for any revisions to committee chair handbooks.

IV. Meeting Adjourned

- A. Kathy moved that we adjourn.

- B. The motion was seconded.

- C. Diana adjourned the meeting at 11:40 am.

Minutes submitted by: Andi Fansher, Secretary