



**SCASL Board Minutes  
Board Business Meeting  
May 7, 2022**

**I. Welcome and Call to Order** - Katherine Malmquist- 10:02 am

**II. Roll Call Introduction**

**A. In Attendance:**

**Katherine Malmquist**, President; **Heather Loy**, Past President; **Tamara Cox**, President-Elect; **Gloria Coleman**, Secretary; **Camellia Harris**, Treasurer; **Elizabeth Graham**, Regional Network Director; **Michelle Spires**, Advocacy; **Tambra Pingle**, Archives; **Jeni Nix**, Awards; **Amanda Cox**, Bylaws; **Edie Crook**, Editorial; **Jill Tyner**, Intellectual Freedom; **Katherine Freligh**, IT; **Tenley Middleton**, Legislative; **Kim Mistler**, Non-Public (phone); **Julie Putnam**, Supervisors; **Diane Ervin**, Executive Secretary (phone); **Loni Lewis** Diversity, Equity, Inclusion; **Anne Lemieux**, Audit Committee (phone), **Elizabeth Gregory**, Retired.

**B. Not in Attendance:** **Tracey Burel**, Pre-Service; **Melanie Starks**, Book Awards; **Mike Leroy**, Standards; **Amy Armstrong**, Paraprofessional; **Martha Taylor**, Presidential Advisor; **Jenna Spiering**, USC-SLIS

**AGENDA ITEMS**

**III. Updates from the President-Katherine Malmquist**

a.) Welcome, Anne Lemieux- Audit Committee Chair.

**IV. Review & Voting of March Minutes-Gloria Coleman**

- a) There were corrections made to the minutes.
- b) It was motioned by Camilla to approve minutes with corrections.
- c) Second by Julie Putnam.
- d) Motion is passed.

## **V. Audit Committee Report-Anne Lemieux**

- a) The audit committee met on April 28th to check the books for any discrepancies. And to make sure everything was running smoothly.
- b) The committee checked three months of vouchers to ensure that the vouchers were done properly with appropriate signatures.
- c) There were no irregularities and the account balances were in good standing.
- d) Anne motioned to accept the report as it stands. There was no discussion.
- e) The report was unanimously approved.

## **VI. Treasurer's Report-Camillia Harris**

- a. The checking account is \$54,356.26
- b. The savings account is \$31,983.63
- c. Camillia noted that there are some outstanding Book award checks that have not been cashed. She will work with Diane to resolve those.
- d. Diane will give Camellia a report to help her determine the profit for this year.

## **VII. Executive Secretary's Report-Diane Ervin**

- a) Diane reported that the member total is 819.
- b) Memberclicks collected a total of \$99,312.90.
- c) Diane also reported that Memberclicks will raise their fee. According to Heather Loy, the fee will go up by 5%.

## **VIII - Past President Report-Heather Loy**

- a) The Emerging Leaders section of the Messenger should include this year's graduates as a way to further celebrate their accomplishments.

## **IV - President's Report-Katherine Malmquist**

- a) Katherine suggested that we contract with the Columbia Conference Center for a three-year contract.
- b) Benefits:
  1. It would save the organization money because the attendance at Columbia is always the highest.

2. The Convention center will work with SCASL in case of another unforeseen emergency like Covid
  3. Kim Mistler commented that Columbia is centrally located, with excellent hotels, close to familiar attractions, and lots to do.
  4. Camellia commented that having it in Columbia would be easier to budget and fiscally responsible.
- c) Katherine and Tamara will work on further details and present the three-year contract with The Columbia Convention Center at the July meeting for approval.
  - d) In conjunction with the three-year contract idea, Katherine and Tamara suggested that there be a Standing Conference committee that would be under the President-Elect but would consist of volunteers working in a staggered rotation so that it wouldn't fall on the same group. This committee would ease the concerns of the new President-Elect and make the transition smoother.
  - e) This committee would be a Special Conference committee for this year requiring a bylaws change next year to be voted on at the conference in March. There was no further discussion or objections to this idea. Tamara will begin pulling together this Special Conference committee.
  - f) To keep the list of committee chairs from expanding, it was suggested that the Pre-service committee be accommodated under the Advocacy committee. The Advocacy committee could hopefully expand their group and could delegate volunteers to talk with the pre-service teachers instead of their being one niche committee.
  - g) Katherine also suggested that the board examine the Standards committee to determine if the committee is meeting the needs of the organization or should it be placed under another committee. She suggested that the Standards committee should go under the Supervisors committee because they are already doing work to do exemplary.
  - h) Julie Putnam, Supervisor's chair, agreed that it would be a reasonable solution.
  - i) Tamara Cox commented that we are obligated according to our bylaws to examine committees in ways to combine focus.
  - j) No further comments. Katherine will work on the wording. The board will vote on the wording. It will then go to the conference in March as a bylaws change.
  - k) Katherine commented that it is important that the committee chairs share the work and not take it all on themselves, but get a good group of people that will help.
  - l) Katherine will send an email with a link to a google form so that she can send out a thank you note to the individual supervisors informing them of each person's contribution to the board.
  - m) The organization will use the Zoom platform instead of GoTo Meeting which was anonymously decided by the board.
  - n) Katherine reported on the pushback of the SLOY Award from Josh Kimbrell
  - o) Katherine gave an update on the Summer Institute. She is looking for schools to do pre-recorded virtual tours. Please send suggestions to Katherine. Julie offered to help with the virtual tours.
  - p) Katherine reminded the board to consider switching to a personal email, especially when doing SCASL work.
  - q) Katherine Freligh will help set up SCASL emails.

- r) The recording of our AASL chapter award is on the AASL website.

#### **V- President-Elect-Tamara Cox**

- a) Tamara commented on the joint statement presented by the South Carolina Library Association, The South Carolina Association of Public Administrators, and SCASL addressing an amendment to the budget that requires that county libraries certify with the State library that they do not have prurient books placed in the children's section of the library.
- b) Tamara made a suggestion of having membership renewal function as a yearly cycle. This means that whenever a member joins the organization, that membership is good for a full calendar year regardless of when the member joins. There were no objections. The board will vote on the suggestion at the next meeting which will require a bylaws change to be presented at the conference in March. There were no objections to the suggestion.

#### **VI- Regional Network-Elizabeth Graham**

- a) They are hoping to do some meet-ups. There is one scheduled in Greenville-Spartanburg for a baseball game.
- b) Others will be coming up. It is a way to get SCASL members together.
- c) Elizabeth reminded everyone to make sure Memberclicks has two emails, also please have retirees get emails to Elizabeth Gregory or Diane to keep retirees involved.

#### **VII-Editorial-Edie Crook**

- a. The theme for the Messenger is encouraging summer reading
- b. Edie is requesting articles for the Messenger
- c. Tenley will be sending pictures from Hill Day and the State Read In
- d. Other members of the board will be sending articles as well.

#### **VIII. Legislative-Tenley Middleton**

- a. Tenley is looking into doing another Hill Day again next year.
- b. There is a joint group who are talking with Dr. Byrd-Fort. Tenley will send an infographic about the book challenges to Dr. Byrd-Ford to continue to get the information out about collection development. She is open to any suggestions on what should be done to get the information out

there.

#### **IX. Book Awards-Melanie Starks**

- a) Since there has been a significant turnover in chairs and vice-chairs in the last two years, Melanie suggested that the Book Awards committee do a team approach. However, the board struck down that idea a couple of years ago and would require a bylaws change.
- b) The idea was tabled until July.
- c) To garner more entries for the book trailers, they want to make a how-to video, then post it on the website.
- d) The committee is also discussing having a limit on the number of bookmark entries per school, because of the overwhelming number of entries.

#### **X-Other Business-Katherine Malmquist**

- a) Reminder-send things to archives. Tandra needs two copies.
- b) The State survey is currently available as well as the survey results from last year.
- c) Julie Putnam motioned to end the meeting
- d) Heather Loy seconded the motion

**Adjourned**

**10:53 am**

**Next meeting is TBD**