**SCASL Board of Directors
Meeting Minutes via GoToMeeting
January 23, 2016**

1. **Call to Order**

Jennifer Tazerouti called the meeting to order at 9:30am

1. **Roll Call**

**In Attendance**: Irish Anderson, Diana Carr, Gloria Coleman, Debbie Cooper, Jenny Dilworth, Diane Ervin, Jennifer Falvey, Karen Gavigan, Donna Hagen, Camillia Harris, Julie Hornick, Leigh Jordan, Julianne Kaye, Jennifer Lanier, Kitt Lisenby, Heather Loy, Karen Meharg, Cathy Jo Nelson, Deborah Palmer, Sherry Shewmaker, Kathy Sutusky, Cindy Symonds, Jennifer Tazerouti, Heather Thore, Linda Waskow

1. **Agenda Items**
	1. President, Jennifer Tazerouti
		1. Many thanks.
		2. Does holding Board Meetings online hinder attendance from other members?
			1. Jennifer Taz thinks the monetary savings are worth it.
			2. Karen Gavigan suggested extending an invite to members, and the organizer can send the link to any guests.
			3. Julianne Kaye suggested offering a limited number of “public” slots.
				1. Jennifer Tazerouti thinks this is a good idea for future online meetings.
		3. Can we have preferential seating for Board members at the general session and introduce members?
			1. Cindy said it is possible to have reserved seating in the 1st row for Board members and Award winners.
			2. Linda Waskow suggested creating a PowerPoint with Board member names & photos to loop as people are entering the session.
		4. Jennifer wants SCASL to compose a position statement for the SLO conversations that are taking place on the listserv.
			1. Cindy stated the State Department wants librarians to stay on ADEPT evaluation system and be a resource for teachers who are evaluated with SLO.
			2. We will ask Regina Thurmond, Steve Driscoll, and a SCASL Board member to facilitate a Google Hangout to answer librarians’ questions about SLO evaluations. (Diana Carr, Julie Putnam, and/or Donna Hagen to moderate.)
	2. Secretary, Heather Thore
		1. Kathy moved that the minutes be approved. Sherry Shewmaker seconded. Approved unanimously.
	3. Treasurer’s Report, Gloria Coleman
		1. Income is significantly less than this time last year. However, thanks to Jennifer Tazerouti & Kathy Sutusky’s frugality, we have minimized expenses.
		2. All reports are posted on the forum.
		3. With all of the problems SCASL has experienced with Wells Fargo, Gloria and Steve are going to the bank in an attempt to get them solved.
			1. Kathy Sutusky recommended beginning research on finding a new bank.
				1. Everyone was in agreement.
	4. Conference Update, Cindy Symonds
		1. 302 paid registrants with 27 invoiced.
		2. Precon sessions have to be limited to 50 people.
		3. Precon lunch limited to 75.
		4. Author lunch limited to 200.
		5. T-shirts must be ordered by Feb 15th.
		6. Activity sales are LOW (in danger of being cancelled).
		7. Trying to get Rainbow Books to sponsor badge holders.
		8. No sponsors for laminated bag. Majority recommends going bagless.
			1. Julianne recommended asking Scholastic to sponsor.
			2. Kathy said there are Mackin bags leftover from a past conference that we could use.
		9. Bedford Falls, Gail, and Rainbow Books are sponsoring for our conference.
			1. Capstone and OverDrive are possible potential sponsors.
		10. Need to promote hotel sales!
		11. Have to pay for parking if staying at the hotel.
		12. Bring your own wi-fi. Otherwise people have to pay daily for wi-fi (except for people who are presenting that day).
		13. Will have 2 AASL Focus Groups and need 16 attendees to form the groups.
		14. Outside food is allowed for the Board meeting. Board members can order the precon lunch or bring in their lunch from somewhere else.
		15. Are all Board members expected to attend the luncheons?
			1. It is not a requirement, but it is strongly encouraged if your funding allows.
		16. There will be a local vendors area for high-interest, non-professional (Pinterest-like) products.
	5. Executive Secretary, Diane Ervin
		1. Membership is down a little, but has improved since November.
		2. Regional Workshops are going well and being well-received.
	6. Book Awards, Julie Hornick
		1. 2016-2017 lists have been published.
		2. Most of the committees have submitted their materials.
		3. Conference store schedule is nearly filled up with committee member volunteers to run it.
		4. Book Awards website is being reorganized by Julie and Julianne.
		5. No trailers have been submitted yet for the competition.
		6. 4 schools have voted for the 2015-2016 winners already.
		7. Julie is accepting committee membership applications.
			1. Cathy Jo suggested pushing committee recruitment applications at conference.
		8. Ordering bookmarks from Follett is on Julie’s to-do list.
	7. Awards, Kitt Lisenby
		1. Follett is sponsoring Administrator of the Year award in addition to the usual Media Specialist & Paraprofessional of the Year!
		2. Everything is ahead of schedule.
		3. Awards will be presented at the general session; Thursday at 10:30.
		4. Only 2 media specialists nominated themselves for the award. We need to amp it up to get more nominees.
		5. Media Specialist of the Year is supposed to present at the SCASA conference (according to the requirements). Should that requirement remain?
			1. A decision for next year’s committee.
		6. Kitt recommends giving the winners plants instead of flowers since they last longer.
		7. Still working on a School Library Program of the Year award for next year (with Gumdrop books sponsoring the award).
	8. Supervisors, Donna Hagen
		1. Working on revisions to the State Library Collection standards.
		2. Next meeting is Monday and Donna plans to have a ‘final’ draft ready by the end of that meeting.
		3. A big focus is moving toward digital resources and away from new print resources that are not used.
		4. Trying to make the standards a living document so links do not go “stale.”
	9. Other Committees
		1. Advocacy, Sherry Shewmaker - did a great job creating a promo PowerPoint to be displayed at the Regional Workshops.
		2. SLIS, Karen Gavigan - will be announcing a new director soon!
		3. Elections, Diana Carr - great announcement for Slate of Officers published in the MCM Special Edition. Thanks Linda for gaining income through advertising spots.
		4. Editorial, Linda Waskow - MCM has changed to SCASL Messenger to keep current with the times.
		5. Regional, Cathy Jo - requested to paste reports into the Board forum so she doesn’t have to download each report.
			* 1. Jennifer Tazerouti agrees that pasting highlights of the reports will help all members and her creation of the agendas.
			1. Cathy asks if members could be allowed into luncheons 1st as a perk of membership.
				1. Opinions were split on this. Jennifer Tazerouti decided that we don’t want to alienate or shame nonmembers, so we will not separate people for this conference.
		6. Bylaws, Angela Durham - investigate the options of mailing out bylaws changes vs emailing them and posting them on the website.
		7. Standards & Guidelines, Karen Meharg - ISTE student standards are being revised and they are seeking input.
2. **Meeting Adjourned**
	1. Kathy moved to adjourn the meeting. Motion was seconded and approved unanimously. Jennifer adjourned the meeting at 11:28 a.m.

Minutes submitted by: Heather Thore, Secretary